River Raisin Watershed Council
Executive Committee Meeting Minutes
March 21, 2017 – 8:30 AM
Tecumseh Police Meeting Room
309 E. Chicago Blvd. Tecumseh, MI 49286

1. Roll Call
   Chairman Calhoun called the meeting to order at 8:30 AM
   Executive Committee Members Present:   John Calhoun, Laurie Johncox, Sybil Kolon, Harry Sheehan, & Commissioner KZ Bolton

   Executive Committee Members Absent: Evan Pratt, John Chandler, & Commissioner Dave Hoffman

   Others Present: Stephen May – Executive Director, Brittany Jacobs – Watershed Planner, George Service, & Jim Wonacott

2. Approval of March 21, 2017 – Agenda
   a. Motion by Bolton, second by Sheehan to approve March 21, 2017 Agenda. Motion carried by voice vote.

3. Approval of February 21, 2017 Executive Committee Meeting Minutes
   a. Approve minutes as amended. Motion by Kolon, second by Johncox to approve minutes. Motion carried by voice vote.

4. Treasurer’s Report
   a. The Treasurer’s Report for the period February 21, 2016 to March 21, 2017 – was distributed and reviewed by Johncox. Revenue - $13,643.52 - Expenses - $490.72 – Balance to date: $31,764.56. Motion by Sheehan, second by Bolton to accept Treasurer’s Report. Motion carried by voice vote.

   b. Approve Disbursements for Outstanding Bills: New bills reported - $105.15 – Stephen May – reimbursement – $405.87 – First Federal Visa - $45.44 – Brittany Jacobs reimbursement - $137.12 – Bob Platt Reimbursement: Total of $693.58. Motion by Sheehan, second by Bolton to authorize payment of these bills. Motion carried by voice vote.
5. **Executive Director Updates (See Report – on file)**
   a. Report
   b. Calendar 2017
   c. Membership updates
   d. Second dues notices 2017
   f. National Parks Service – Update
   g. Fundraising Efforts – Update
   h. RRWC Signage
   i. Visits in Watershed

6. **Watershed Planner Updates**
   a. Presentation to Clinton 3rd Graders (75 students, 3 classes) on 3/7/17
   b. Discover the Raisin – four applications received – all to be awarded.

7. **Membership Updates**
   a. No update.

8. **Other Funding Updates**
   a. No Update.

9. **Partnership Updates**
   a. LCD Grant Farmers Advisory Committee
      i. Erb Foundation – Michigan Association of Conservation Districts (MACD) Grant - Update
      ii. Restructuring FAC – FLCG Website: [www.waterqualityfarming.org](http://www.waterqualityfarming.org)
         1. Regional Meetings
         2. Semi-Annual Meeting – March 29, 2017 9:00 – 2:00 PM – LISD Tech Center
   b. TSN Grant – Cooling the Hot Spots – Update

10. **Program Updates**
    a. No Updates.

11. **Committee Reports**
    a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Pratt; Financial – Johncox.
    b. **Outreach** – Clinton Arts Center – Tiles update; Discover the Raisin – see above.
    c. **Technical** – Connecting Lenawee – RRWC signage.
    d. **Development** – No Updates.
    e. **Administrative** – No Updates.
    f. **Financial** – No Updates.
    g. **Nominating Committee** – Jim Wonacott, George Service, Hedi Kaufman – Motion by Kolon, Support by Johncox for 3 new nominating committee members. **Motion carried by voice vote.**
12. **Old Business**  
a. Desktop computer – purchased

13. **New Business**  
a. Letter of Support – Kiwanis Trail Extension. Motion by Kolon. Support by Johncox to approve signing the letter of support. **Motion carried by voice vote.** Amended: Motion by Sheehan, Support by Kolon to authorize Executive Director to sign letters of support without board approval. **Motion carried by voice vote.**  
b. Grants Workshop – March 30, 2017 – 7:00 PM – LISD Tech Center  
c. Semi-Annual RRWC Delegate Meeting – April 27, 2017 – 6:00 – 8:00 PM – Cabela’s


15. **Adjournment**  
a. Motion by Calhoun, second by Sheehan to adjourn meeting at 10:05 AM. **Motion carried by voice vote.**

Respectfully submitted by Stephen May – Executive Director – April 13, 2017

**Approval of Minutes**

Date: ___________________________  
Secretary: ______________________  
  
Commissioner KZ Bolton