Roll Call
Chairman Steve May called the meeting to order at 3:02 PM.
Executive Committee Members Present: Steve May, Sybil Kolon, Laurie Johncox, John Calhoun, Evan Pratt (Washtenaw County alternate for Rolland Sizemore)
Executive Members absent: David Hoffman, (Hedi Kaufman by phone, not as voting member)
Other RRWC Representatives Present: Laura Baslock, Pittsfield Twp.; Jim Mann, Sharon Twp.
Others Present: Amy Gillhouse, Lenawee Conservation District

Approval of December 9, 2013 Executive Committee minutes
Calhoun made a motion to approve the minutes, second by Johncox. Motion carried by voice vote.

Approval of Agenda
Motion by Kolon to approve the agenda, second by Calhoun. Motion carried by voice vote.

Treasurer’s Report
  2013 financials reviewed and forwarded to Auditor
- Board Bond
  No update about getting the EC bonded.
- Year End Totals 2013 – 2014 Budget
  Treasurer Johncox provided a handout of the budget for 2013, showing a surplus of $5,780 and a total balance of $16,174.84. A handout of the Jan. 1-27, 2014 budget shows total revenue of $4,643 and no expenditures. Motion by May to accept the unreviewed year end totals and 2014 revenue to date, second by Calhoun. Motion carried by voice vote.
- Adopt Credit Card Policy
  Chairman May had received comments on an earlier draft and provided an updated version. Minor comments were made. Motion by Calhoun, second by Johncox, to approve the credit card policy as revised. Motion carried by voice vote.
- Approve Bills
  The Treasurer’s Report for Nov. 27, 2013 – Jan 27, 2013 shows a current balance of $20,818.29. The old winch truck was sold at auction for $450. Motion by Pratt to approve the disbursements that have been made in Dec. 2013 in the amount of $1,790.69, second by Calhoun. Motion carried by voice vote.

RRWC Administrative Report
- Membership update
  A handout of Paid Memberships for 2014 showed twelve municipal memberships have been received in the amount of $4,043 and one individual in the amount of $100.
Correspondence/Contacts
Limited phone and e-mail contacts due to departure of administrative assistant and holidays.

Dues Notices
Dues notices were mailed on December 20, 2013

Lenawee County
Lenawee County approved handling RRWC employee payroll. The auditor did not want RRWC to continue with a contract employee.

Partnership Updates

LCD Update
The grant received by the Lenawee Conservation District (LCD) includes funding for a part-time RRWC employee to help with stakeholder engagement. A meeting will be held Feb. 11 to begin implementation of the grant.

319 Grant
Kolon reported that we don’t expect to learn if the grant is awarded before summer. RRWC is a partner to the grant submitted by Legacy Land Conservancy.

RRP Update
Kolon reported there was a meeting on Jan 14 with several partners attending and exchanging information. The next meeting will be April 29 to begin to map various projects being implemented within the watershed to help determine where additional work may be needed.

Solid Waste Committee Meeting
No date has been set.

Committee Reports
No committee reports. There was a brief discussion of the possible need to amend the bylaws; nothing specific was suggested. If the bylaws need to be amended notification must be given at least 30 days in advance of any vote to amend the bylaws.

Strategic Plan – Redevelop the Leadership Role of the RWC
The Executive Committee is in the process of hiring a coordinator to help achieve this goal. Interviews had been held earlier in the day. It was agreed to defer the discussion of the candidates until the end of the meeting.

Events
There was general discussion of the need to sponsor or be involved in events in the watershed. Chairman May mentioned the potential purchase of an access site on Red Mill Pond. The outreach committee will work with the new coordinator to begin planning for 2014.

Old Business - None

New Business

Spring Meeting
The AJ Smith Recreation Center is available all Tuesdays in April. It was agreed the date should be set at the next meeting. The outreach committee will work with the new coordinator.

County Representative
Kolon explained that upon further review of the bylaws, which are based on state law, each of the three major counties (Lenawee, Monroe and Washtenaw) are eligible for at least one additional representative if not all residents of the county are represented by their local governments. Kaufmann agreed to inform Monroe County of this. Each appointed representative would be expected to attend the spring and fall meetings, at a minimum. A determination of the number of representatives each county is eligible for will be made after the April 1 membership due date.

Next Meeting
The next RRWC Executive meeting will be held February 24, 2014 at 3:00 PM. at the Tecumseh Police Department.

RRWC Coordinator
The Executive Committee had interviewed three candidates earlier in the day, after reviewing the eight resumes received. The candidates interviewed were Pablo Sanchez, Carley Kratz and Kandice Karll. All three were considered qualified. There was agreement that Kratz was the most qualified candidate. Motion by Calhoun to offer the RRWC part time coordinator position to Kratz; if she does not accept the position, to offer it to Karll. Second by Johncox. Motion carried by voice vote. Motion by Pratt to allow the chair to negotiate with the candidates as specified in the previous motion for a salary of up to $22,500 per year. Second by Calhoun. Motion carried by voice vote.

Adjournment
Meeting was adjourned at 4:22 P.M.

Respectfully submitted
Sybil Kolon
Vice-Chair
February 5, 2014