River Raisin Watershed Council
Executive Committee Meeting Minutes
June 19, 2018 – 10:30 AM
Lenawee County Drain Commissioner’s Office
320 Springbrook Ave. Suite 102
Adrian, MI 49221

1. Roll Call
Chairman Calhoun called the meeting to order at 10:37 AM
Executive Committee Members Present: John Calhoun, Laurie Johncox, Sybil Kolon, & Harry Sheehan, Commissioner Dave Hoffman, John Chandler

Executive Committee Members Absent: Evan Pratt & Commissioner KZ Bolton

Others Present: Stephen May – Executive Director, George Service – Clayton Village Delegate, Katie Goplerud-Smith – Outreach Coordinator

2. Approval of June 19, 2018 – Agenda
a. Motion by Kolon, second by Hoffman to approve. Motion carried by voice vote.

3. Approval of May 15, 2018 Executive Committee Meeting Minutes
a. Motion by Kolon, second by Johncox to approve as submitted. Motion carried by voice vote.

4. Treasurer’s Report
a. The Treasurer’s Report for the period April 30, 2018 to May 31, 2018 – was distributed and reviewed by Johncox. Revenue - $2,333.25 - Expenses - $990.87 – Balance to date: $34,142.19.
Motion by Calhoun, second by Kolon to accept Treasurer’s Report. Motion carried by voice vote.
b. Booth at Artalicious in Adrian proposed to give more publicity to RRWC and involves art project for kids. Cost is $25. Motion by Johncox, second by Sheehan to approve booth. Motion carried by voice vote.
c. Approve Disbursements for Outstanding Bills: New bills reported: Artalicious booth - $25.00; Stephen May Mileage Reimbursement – $14.17; First Federal Visa (Cabela’s Semi-Annual
Meeting costs) - $357.28: Total of $396.45. Motion by Kolon, second by Hoffman to authorize payment of these bills. Motion carried by voice vote.

5. Executive Director Updates (See Report – on file)
   a. Report
   b. Calendar of upcoming events 2018
      i. Cancelled Spring Adopt-A-Stream due to hazardous weather and river conditions
      ii. Lenawee County Fair: July 22 – 28
      iii. Jackson County Fair: August 5 - 11
      iv. River Raisin Festival in Blissfield: July 12 – 14
      v. Wacker Chemical river clean-up group: July 21
      vi. MSU boat wash station at Womplers Lake: August 19
      vii. Great Outdoors Jamboree at Lake Hudson: September 9
      viii. Artalicious in Adrian: September 21 – 22
      ix. Clinton Fall Festival: September 28 - 29
   c. Membership updates – 50 Municipalities, 3 Corporations, & 15 Individuals.
   d. Water Words that Work: website critique for Farmer-Led group, lots of changes on their site and RRWC’s website.
   e. Visited Onsted Elementary and taught 4 5th grade classes about the watershed/groundwater.
   f. WLEB meeting: updates on website and programs, report for renewing funds due in July.
   g. Lenawee County Fair: Purchased 2 kayaks and Yeti cooler from Dunham’s, tickets will be on presale around 1 month before fair (the cooler and 1 kayak will be $5/ticket; other kayak is $10/ticket).
   h. Steve May will speak about RRWC at the Lenawee County Region 2 Planning Commission June 21 at the Country Club.
      i. Email sent to last year’s members to renew memberships.

6. Partnership Updates (See Executive Director Report)
   a. ERB Grant – Farmer-Led Watershed Conservation
      i. ERB Foundation – Michigan Association of Conservation Districts (MACD) Grant:
         Conference call June 21 to discuss a new summary for 2019 for the 3rd year of the grant;
         continuing improvement of website to include more photos and updated information.
   b. TSN Grant – Cooling the Hot Spots: Had one quick conference call, grant extended for 2 years, no other updates.
   c. NCM America’s Movie Network: short ad at MJR Theater in Adrian for 3 months. Ad could be used at other locations/events/on website in the future. Motion to allocate $700 for creation of ad by Calhoun, second by Hoffman. Motion carried by voice vote.
   d. Clinton Art Center had ribbon cutting ceremony June 1 and is now open and selling our mugs/other art from Gregg Perez.
   e. Wetland mitigation banking: no new information to report.
   f. River signs: Will begin to move forward after AmeriCorps is over in Tecumseh. Meeting with Shelley Lim on July 2 for more information.
g. Solid Waste Collection in Washtenaw County: Event September 29 to collect household waste/recyclables from Washtenaw County at Thomson Reuters office complex from 9am – 2pm. Harry mentioned it would be a great way for RRWC to be involved by helping/handling out thank-you cards from RRWC/brochures.

7. **Committee Reports**
   a. **Current Chairs** of each committee as follows: Outreach – Kolon; Technical – May; Development – Calhoun; Administrative – Johncox; Financial – Johncox.
   b. **Outreach** – No report.
   c. **Technical** – No report.
   d. **Development** – Need Development meeting for 2019. Cement City and Summerset will be contacted about renewing membership.
   e. **Administrative** – No report.
   f. **Financial** – Audit is finished.

8. **Old Business**
   a. None to report.

9. **New Business**
   a. Lenawee County Fair Raffle: Early sales will begin once tickets are printed and distributed.
   b. Lenawee County Fair Volunteers: Recruiting has begun and a poll will be sent out to make a schedule of volunteers.

10. **Next Meeting** – July 17th – 10:30 AM – 320 Springbrook Ave, Suite 102 – Adrian, MI.

11. **Adjournment**
    a. Motion by Johncox, second by Kolon to adjourn meeting at 11:29 AM. **Motion carried by voice vote.**

12. **Re-opening of Meeting at 11:31AM**
    a. For action item: ITC gave $1500. RRWC will use money for river signs on as many major thoroughfares in Jackson/Monroe County as possible. It costs $40/sign to make.

13. **Adjournment at 11:35AM**

   Respectfully submitted by Stephen May – Executive Director – June 19, 2018

   **Approval of Minutes**

   Date: __________________________

   Secretary: ______________________
   
   Commissioner KZ Bolton