RRWC SPECIAL DELEGATE MEETING
November 12, 2014
Lenawee County Drain Commission
320 Springbrook Ave., Suite 102
Adrian, MI 49221

1. **Call to Order**
   Chairman May called the meeting to order at 3:03 PM.

2. **Roll Call**
   Johncox took the roll call. 24 of the 23 members required for a quorum were present.

John Calhoun (Columbia Twp.), Dan Wymer (Napoleon Twp.), David Lamb (Norvell Twp.), JB DeJeu (Village of Brooklyn), Shane Horn (City of Adrian), Steve May (Lenawee County), Jim Driskill (Lenawee County), Charlie Morris (Adrian Twp.), Adolio Navarro (Blissfield Twp.), Laurie Johncox (Cambridge Twp.), Greg Hillard (Fairfield Twp.), David Richards (Macon Twp.), James Isley (Palmyra Twp.), Jerry Wilson (Rollin Twp.), Gerald Donaldson (Tecumseh Twp.), Randy Kennard (Woodstock Twp.), Roger Roback (Madison Twp.), Richard Holdridge (Raisin Charter Twp.), Robert Clark (City of Monroe), David Hoffman (Monroe County), Dale Wagenknecht (Summerfield Twp.), David Smith (Frenchtown Twp.), David Rhoads (City of Saline), Harry Sheehan (Washtenaw County), Jan Godek (Lodi Twp.)


Others Present: Carley Kratz (RRWC Program Director), John Chandler (Summerfield Twp. Resident)

3. **Approval of Agenda**
   Driskill moved to approve the agenda, supported by Calhoun. **Motion carried by voice vote.**
4. **Approval of Spring Meeting Minutes; April 23, 2014**
Driskill made a motion to approve the Spring 2014 meeting minutes as presented, supported by Wilson. *Motion carried by voice vote.*

5. **Treasurer’s Report**
   a. **Bank Account Balance**
      Johncox provided a handout that showed a balance of $34,356.23 as of October 26, 2014.
   b. **Adoption of 2015 Budget**
      A handout of the 2014 budget to date and 2015 budget was provided. May explained the 2014 budget to date. May and Johncox explained each category in the 2015 budget. Clark mentioned that the 2015 budget should be amended to show the $1,000 deficit being transferred from the reserve fund to balance the 2015 budget. Rhoads made a motion to amend the budget to show a $1,000 transfer from the reserve fund to cover the $1,000 deficit, supported by Smith. *Motion carried by voice vote.* Wilson made a motion to approve the 2015 budget as amended, supported by Smith. *Motion carried by voice vote.*

6. **Old Business**
May apologized for poor planning of the Fall Meeting date, which led to a subsequent lack of quorum at the Fall Meeting. The first Monday of October was chosen due to free admission to Hidden Lake Gardens, the meeting venue. The first Monday of the month is a popular date for other municipality meetings. Wilson commented that most township meetings are held on the first or second Monday of the month, and that the fourth week of the month is typically available.
7. New Business
   a. Annual Spring Meeting-Bylaw Changes
      May briefly mentioned the proposed changes to the bylaws that will be brought up for discussion at the Spring 2015 meeting. These would include allowing video conference attendees to count towards a quorum, and clarification on the language regarding municipal membership on the watershed council. Clark mentioned that it would be wise to include a bylaw amendment to allow the Executive Committee to adopt a new yearly budget in the interim between the fall and spring meeting, in case there is not a quorum at future fall meetings. May commented that a watershed council representative does not necessarily need to be someone who is on the township or city government board. It is also important for each municipality to appoint an alternate. Kratz will stress this in the letter sent out with the 2015 dues notices.
   b. Updates
      There was a brief discussion about park development and funding opportunities.

8. Adjournment
   Smith made a motion to adjourn the meeting at 3:36 PM, supported by Calhoun. Motion carried by voice vote.

Respectfully Submitted by Carley Kratz, Program Director on December 1, 2014.

Approved at Spring 2015 Semi-Annual meeting on April 22nd.