Executive Committee Meeting
October 29, 2014
River Raisin Watershed Council Office
302 Springbrook Ave, Suite 102
Adrian, MI 49221

1. Roll Call
Chairman May called the meeting to order at 6:04 PM.
Executive Committee Members Present: Steve May, Sybil Kolon, Laurie Johncox, John Calhoun
Executive Committee Members Attending via Video Conference: Harry Sheehan
Executive Committee Members Absent: David Hoffman, Evan Pratt, Hedi Kaufman
Others Present: Carley Kratz, Laura Baslock

2. Approval October 1, 2014 Executive Committee Minutes
Kolon noted that page two part D should be more clear on the language indicating that a draft of the budget to be presented for approval at the fall meeting was discussed, but not adopted by the Executive Committee. Calhoun moved to approve the minutes as amended, Kolon supported the motion. Motion carried by voice vote.

3. Approval of Agenda
May suggested adding Adopt-A-Highway under New Business. Sheehan suggested adding a discussion of the Washtenaw County DEQ Nonpoint Source grant proposal to Partnership Updates. Johncox made a motion to amend the agenda to reflect these changes. May supported this motion. Motion carried by voice vote.

4. Treasurer’s Report
a. 2014 Budget to Date & Bank Statements
Handouts were provided including the Treasurer’s Report and the 2014 budget to date. The bank account balance was $34,456.23 as of October 26th. Revenue included silent auction donations, a corporate membership from ITC, three individual citizen memberships, and the sale of one hat. Johncox noted that the credit card bill was accidently paid twice in the amount of $168.95; once by electric funds transfer and again via a check submitted by Kratz. Calhoun made a motion to accept the Treasurer’s Report, supported by Kolon. Motion carried by voice vote.

b. Approve Disbursement for Outstanding Bills
Johncox made a motion to pay a bill from Lenawee County Printing for printing of newsletters and laminated copies of art by Gregg Perez in the amount of $311.44. Calhoun supported the motion. Motion carried by voice vote.

5. Program Director’s Report
A handout was provided in advance of the meeting including all of the Program Director’s activities in October. It was noted that this report should be sent to all
representatives and members since it includes important information on activities and funding opportunities.

a. **Funding Updates; RCPP, 319, Private Foundations, etc.**

Kratz reported that the RCPP and 319 proposals are being reviewed by the respective funding agencies at this time. MIS Cares approved the proposal for funding to purchase a Ward’s Stormwater Model. Johncox made a motion to allow Kratz to purchase the model ahead of time, supported by Calhoun. **Motion carried by voice vote.**

b. **9 Month Review**

It was agreed that a 9 month review of the Program Director’s position was not required. Reviews will now be done on a yearly basis.

6. **Partnership Updates**

a. **LCD Grant**

The first year of the LCD grant funding ended on October 1st. The RRWC will likely receive payment for the final quarter of activity soon from the LCD. The Farmer’s Advisory Committee will meet at Cabela’s for a luncheon on December 4th with Dr. Reutter as a guest speakers on algae blooms. The luncheon will also include interactive portions to obtain more ideas from farmers about barriers to enrollment in conservation practices, including MAEAP.

b. **Washtenaw County 319 Grant**

Sheehan reported that Washtenaw County submitted a 319 Nonpoint Source Pollution grant application to the DEQ. This funding would help boost matching support for the WLEB RCPP grant proposal. It would allow the Washtenaw County Conservation District to hire one staff person to identify locations where conservation practices can be implemented, as outlined in the Farm Bill.

7. **Committee Reports**

**Outreach:** No meetings were held, but the next meeting is planned for November 11th. A cleanup on Academy Road is scheduled for November 22nd.

**Technical:** No meetings were held.

**Development:** No meetings were held.

**Administrative:** No meetings were held.

**Financial:** No report other than the Treasurer’s report.

8. **Old Business**

a. **Fall Meeting**

There was no quorum at the Fall Meeting. The first Monday of the month is a popular day for other meetings, and was a poor choice. The date was chosen due to free entrance to Hidden Lake Gardens, the meeting venue, on the first Monday of the month. The meeting was well attended, but not by official representatives. It should be made clear to municipalities that the RRWC representative does not need to be a member of the municipal government. The bylaws amendments and budget were not adopted, but were discussed. Johncox mentioned that she would ask Philip Rubley how to proceed without adoption of the 2015 budget.
9. **New Business**
   a. **Adopt-A-Highway**
      May noted that 223 and Bethany Road in Adrian between Treat and Division Streets is available for Adopt-A-Highway, and suggested that Kratz contact MDOT about adopting the site.
   b. **Red mill Pond Dam**
      May noted at the Red Mill Pond Dam in Tecumseh was opened for the first time since 1968, and is functioning properly.
   c. **Need for Development Plan**
      Calhoun suggested that a triathlon, or similar event with an entry fee be organized by the RRWC for next summer. There was discussion about seeking out corporate sponsorship for such an event. Sheehan offered to talk with the Huron River Watershed Council full-time development director for ideas on how to hire a professional fundraiser and realistic expectations. He also noted that it might be possible to obtain grant funding for such a position. It was agreed that an investment in a fundraiser in necessary in order to get money back via fundraising.

10. **Next Meeting**
    The next Executive Committee Meeting will be held on December 3rd at 3 PM at the RRWC office in Adrian. Dues notices for 2015 will be discussed.

11. **Adjournment**
    A motion to adjourn the meeting was made by Calhoun at 7:02 PM, supported by Johncox
    **Motion carried by voice vote.**

Respectfully submitted by Carley Kratz
RRWC Program Director
November 30, 2014

**Approval of Minutes**

**Date:**

**Secretary:** Hedi Kaufman

**Signature:**